

Secret Circus Limited is committed to ensuring that your privacy is protected.

Our privacy policy details how **Secret Circus Limited (company, us and we)** trading as **Secret Circus** and **Emily Garrod Cox -Massage** uses the information collected about you; how you can instruct us if you prefer to limit the use of that information; the procedures that we have in place to safeguard your privacy; the information we collect and how it is used.

We take our obligations under the General Data Protection Regulation 2016 ("the GDPR") very seriously and our privacy policy applies to all personal data, as defined in the GDPR. If you have any queries about this policy, please contact our Data Protection Compliance Officer, Emily Garrod - Cox, in writing, by post or email at the following address:

secretcircusgirls@gmail.com or Secret Circus Limited, The Project Climbing Centre, Dolphin Shopping Centre, Poole, BH15 1UD, Dorset.

we will collect information you supply via this site, which information may include your name, postal address, e-mail address and telephone number. We have entered into arrangements with third parties to provide booking systems on their web sites and to allow you to make payments electronically. Some personal and financial information gathered on those sites will be shared with us. The company gathers this information in order to respond to your enquiry, in connection with our services and to make bookings and payments for services. Information provided to us is subject to confidentiality and will not be disclosed, without your prior consent, to any third party, other than to any employee, member of or consultant to the company, the third parties referred to earlier and below and for the purpose of providing you with the service you require, or to comply with any applicable laws or lawful government and/or regulatory requests.

Bookings and payment for services provided by the company to you are made through web sites provided to us by third parties to whom you will provide personal data, which is then shared with us.

Where you have consented, when providing us with your details, we may deliver to you information in which you are interested (for example, you may have requested information regarding services and products provided by the company). If you change your mind about receiving this information in the future, please let us know.

You can check the information we hold or ask us to amend any inaccuracies in the information that we hold or request its removal by writing to us or emailing our Data Protection Officer, at the above address. We will take the necessary action within the time limits provided for under the GDPR. We

reserve the right to use reasonable measures to check your identity before any information will be disclosed to you.

If you have any complaints regarding the processing of your personal data, please contact our Data Protection Officer at the above address. You also have the right to address complaints to the UK Information Commissioner.

How Secret Circus Limited protects your information

The company has put in place various security procedures to protect your information, including limited employee access and system password protection.

Updating your details

If any of the information that you have provided to the company changes, for example, if you change your name or e-mail address, please let us know the correct details by contacting us at secretcircusgirls@gmail.com.

Secret Circus and Emily Garrod-Cox Massage are trade names of SECRET CIRCUS LTD, which is a limited liability company registered in England and Wales with Company number 09392168, and with its Registered office address at 8 Spur Road, Cosham, Portsmouth, England, PO6 3EB.

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